



UPPER ISLAND SOCCER ASSOCIATION

UIA – EXECUTIVE MEETING

Monday, January 20, 2014

CVUSC Clubhouse, Courtenay – 7:00pm

Present: Kevin Cowie, Darrin McLeod, Mark Purcell (via Skype), Anna Cristante (via Skype), Carl Niebel, Sean Arbour

Guests: Christine Carson, UIA Administrator; Don Moslin, BC Soccer (via phone)

Additions/Adoption of Agenda

MOTION: To accept the agenda as circulated & amended.

Mark/Sean

CARRIED

Minutes of Previous Meetings, Monday, December 2, 2013 executive meeting

MOTION: To accept the December 2, 2013 minutes as circulated & amended.

Mark/Carl

CARRIED

Correspondence:

- a) **BC Soccer Bylaw Amendment and Scholarship Application** – suggestions need to be sent through UIA, must be submitted to UIA by Mar 10 for bylaw amendments and March 15 for scholarships in order for form to be processed and submitted by BC Soccer in time. **Action:** Christine to circulate to all clubs
- b) **BC Soccer women's world cup promotion** - may be support for soccer events in district before end of March – details not yet available from BC soccer. **Action:** Christine to follow up with Kjeld Brodsgaard.

Old Business

- a) **Meeting dates and locations:** see end of minutes
- b) **Island Cup:** Port Alberni confirmed to host May 3 and 4, 2014. Playdowns almost complete – only U13 B and U15B outstanding. See Appendix 1 for details.
- c) **U14/15B, U15/16G VIPL schedule:** Interlocking divisions in VIPL (U14/15B and U15/16G) rescheduled over the break to remove all remaining interlock games and give each division another complete round of games.
- d) **Roundtable on district planning - development and house- Kevin/Sean report:** want to get structure/date/prelim list of discussion topics set so that info can be circulated in Feb, allows lots of time for clubs to plan **Actions:** Table to next executive meeting, idea to be introduced at GM by Sean, look for someone to take the lead.

New Business

- a) **Constitution- Kevin report:** BC Soccer advises that constitution required for youth may be updated, so hold off for now changing template. Still need to register current version.
- b) **VISA application for BCSA associate membership:** Academy application signed/supported by Oceanside and Mid-Isle. Review of approval guidelines and

discussion of possible conflicts with local club interests. Confirm with Don Moslin of BC Soccer that if concerns arise, they may be taken to the BC Soccer governance committee by the district for consideration before yearly renewal is considered.

**MOTION: to endorse the VISA application for BCSA associate membership
Carl/Sean** **CARRIED**

- c) **Report from Riptide and Storm Steering Committee – Darrin report:** Lower Island TDs held a VIPL planning meeting Jan 9, 2014 which Darrin and Shel attended. Meeting was positive and all were committed to moving forward with the VIPL and to improving the league next year. Main topics for Lower Island region were access, competitive balance and pooling. Pooling arrangements were identified as the main reason not all players were involved and impacted competitive balance. They suggested a realignment, staying at five LI franchises. Divisions next season look strong with none having less than 5 teams. I see it positive that the TDs are becoming involved. Final authority though should remain at the district level, at this point at least, with UISA and LISA having equal authority. **Riptide** – tentative awards banquet being planned for April 5. Coaching conference being planned for June. Possible lottery draw – need UISA to act as a governing body for the draw.
- d) **Officiating at Cup playdowns – Kevin report:** Cup games may be moved to neutral venue if both teams agree. Scheduling of officials will be handled by UISA (Kevin) once B-Cup competition involves UI vs. LI, and for VIPL finals.
- e) **Game sheets for Cup playdowns:** The Coastal Cup will require a different game sheet than the triplicate forms used for UISA and VIPL leagues. The form will be available on the coastal cup [website](#) and must be filled out in duplicate by each team before the match. Both copies are handed to the official, who will then have 4 copies of the game sheet to sign and add scores, etc to. At the conclusion of the game, the official keeps one copy from each team and gives each team a copy of their opponent's game sheet. To introduce the format to all Upper Island teams likely to advance to the coastal cup, these forms will also be used for the Upper Island vs Lower Island B-Cup Island finals games and for the VIPL finals, where the coastal cup representatives will be determined.
- f) **Coach qualifications for A and B cup:** This year, a minimum coach training standard of Soccer for Life is required for any head coach whose team is participating in A Cup or B Cup, or the Coastal Cup competition – see Appendix 2. CVUSC is running a B-prep course Mar 14-16 – it is posted on the BC Soccer website for those interested.
- g) **Code of Conduct travel forms –Mark report:** Used existing forms from Wave and Riptide (Anna) to create new draft form for code of conduct during travel for VIPL teams. **Action:** Board to review forms before next meeting, Mark to polish.
- h) **Withdrawal of U17/18B Oceanside team from UISA league:** Team withdrew due to lack of players after several players moved away. Communication with UISA about the situation was lacking, and details/timing of the problem are not fully known. U17/18B division will have to be rescheduled for 2 teams only. Since Oceanside U17/18B had already won a berth at Island Cup, a new qualifying match for the remaining teams will have to be played. **Action:** tabled until Oceanside can be contacted to investigate withdrawal.

MOTION: due to the withdrawal of OYSS U7/18B from the UISA league, their last round

opponents in the Island Invitational playdowns, HCFC1 (Hall) shall be the Upper Island U18B Island Invitational rep.

Sean/Darrin

CARRIED

- i) **HCFC– UISA league team play against academy team- Carl report:** U17/18 HCFC Team 2 (Goodall) played CISA December 18 in Nanaimo. Game witnessed by Carl, not approved by Claude, although he knew the game was going on. Apparently this has occurred twice. HCFC does not have discipline committee to handle the problem. Situation to be handled by UISA or BC Soccer. **Action:** Carl to find paper trail and Kevin to follow up with Jason and Rob at BC Soccer.
- j) **HCFC – failure to transfer cross-boundary player - Sean report:** Oceanside house player was permitted to the HCFC U15B UISA league team. He was assigned an HCFC ID number, and no transfer form was ever filled out for the player. Thus the player was ineligible. Further, HCFC played this permitted player inappropriately in the Island Cup playdown game for the U15B division. Discussion of rules infringed and appropriate consequences. **Action:** Kevin will follow up with Rob at BC Soccer, U15B Island Cup game to be replayed.
- k) **BC Ferries –PR and Survey -Anna/Darrin report:** Darrin filled submitted BC Ferries survey. This first week of interrupted ferry service has been very isolating for Powell River. VIPL players from Powell River showing great dedication to travel to play during this period. Nice to approach media to tell story of kids efforts to continue playing. **Action:** Anna to contact media in PR, Christine to send list of all PR players in VIPL to Darrin.
- l) **Concussion policy – Mark report:** BC Soccer recommends and [online course](#) called “Making Headway” from the coaching association of Canada. The course costs \$14.95 and participants can choose a soccer-specific module. Please read and follow the guidelines in the BC soccer publication [“Player Health – Head Injuries and concussions”](#). BC Soccer is developing policy – should be ready soon. **Action:** Mark will draft statement for UISA.
- m) **GM agenda** – Discussion of upcoming GM topics
- n) **MOTION: to increase UISA fees by \$3 in 2014/15, \$1 in 2015/16 and \$1 in 2016/17 in order to fund increased UISA costs, effective at fall registration in each year**
Darrin/Sean **CARRIED**

- MOTION: UISA to reimburse member clubs for the cost of game officials they appoint for all A and B cup playdown games**
Sean/Darrin **CARRIED**

- o) **Change in registration numbers:** BC Soccer will be tracking registration number changes to learn what they can from the data.
- p) **Mid Island U13G late transfer** – discussed by board, UISA will submit form with explanation to BC Soccer in support of Mid-Isle coach. **Action:** Christine to follow up with coach

Treasurer’s Report

- a) **Financial Statement: Bank balances as of Dec 31:**
 - i. General account: \$17,344.46

- ii. VIPL Hardship account: \$4742.70

Registrar's Report:

- a) **Registration:** Late registration due Mar 1. Deadline for clubs to submit late registration forms to UISA set for Feb 15.

Administrator's Report:

New time tracking software in use in UISA office.

League Play:

- i) **BCSPL Update:** no update
- ii) **VIPL Update:** www.leaguelineup.com/vipl. For scores, schedules and standings, please see website. Only one U18G remains to be played and one U16G makeup remains to be scheduled in order to complete full rounds. 6/9 U15/16G teams have not scheduled their interlock makeup games from Dec 7.
- iii) **Gold League Update:** website www.uisoccer.org. For scores and schedules, please see UISA website. Powell River teams will not participate in league play during January/early February, due to ferry situation but will play Cup games and have been invited to year-end jamborees. AV U17/18 G will participate in exhibition games with UISA league U17/18G from Jan 12- Mar 9. Year-end jamboree scheduled for Mar 9 in all divisions. Proposed hosts listed in Appendix 3 to be confirmed at the January 25 GM.

Provincial Cup, Coastal and Island Cup play:

Provincial Cup roster and transfer deadline passed on January 15 – no more changes to teams will be permitted. B-Cup playdowns begin Feb 8/9, and A-Cup playdowns start Feb 15/16.

Coastal Cup [website](#) is now active.

Island Cup playdowns near complete –see Appendix 1. The list of qualifying teams will be circulated shortly after.

Provincial cup playdown dates:

- B-Cup Playdown weekend #1 Feb 8/9
- A-Cup VIPL QF/B-Cup Playdown weekend#2 Feb 15/16
- A-Cup VIPL SF/B-Cup makeup weekend Feb 22/23
- A-Cup VIPL /B-Cup Finals Mar 1/2
- A-Cup VIPL /B-Cup Final make-up weekend Mar 8/9

Coastal Cup dates: QF April 5/6
SF April 12/13
Easter Break April 19/20
Finals April 26/27

Provincial A Cup: July 3-6 in Burnaby

Provincial B Cup: July 3-6 Boys- Richmond, July 3-6 Girls - Chilliwack

Technical Committee:

UISA's Technical Committee consists of: Sean Arbour, UISA Director; Darrin McLeod, UISA Director; Mike Oldale, CVUSC; Dave Calow, CVUSC.

- i. **BCSPL Update:** no report
- ii. **VIPL Update:** no report

- iii. **Gold League Update:** no report
- iv. **Club Soccer Update:** nothing to report

Discipline/Officials: no report

Risk Management

Criminal Record checks now overdue: All coaching staff, team managers and team treasurers must have a criminal record check completed in the last 36 months. Deadline to receive a list from each of clubs of coaches with their CRCs complete was Nov. 1, 2013. List received from PRYSA only. A reminder was given to all clubs at Nov 23 GM. **Action:** Christine to send reminder along with GM agenda.

Please note: BC Soccer - Risk Management - Rule 22 (Amended June 11, 2011)

a) Every volunteer or employee of the Association or affiliated organization who at any time could be expected in the performance of their duties to:

- i) be with any minor aged person;
- ii) be entrusted with performing financial duties;
- iii) be responsible for book keeping or bank account(s);

Must have on file the results of a Criminal Record Check completed within the previous **36 months** from an agency approved by the Association.

All Other Business

MOTION: to adjourn meeting.

Darrin/Sean

CARRIED

Future Meeting Dates:

UISA Executive Meeting:

Monday, January 20 at CVUSC Clubhouse, Courtenay – 7:00pm

Monday, February 3 location TBD, Courtenay – 7:00pm

Monday, March 3 at CVUSC Clubhouse, Courtenay – 7:00pm

Monday, April 7 at CVUSC Clubhouse, Courtenay – 7:00pm

UISA General Meeting dates:

Saturday, January 25, 2014 at Quality Inn Bayside, Parksville – 11:00am

Saturday, April 26, 2014 at Quality Inn Bayside, Parksville – following AGM

August 2014

UISA Annual General Meeting dates:

Saturday, April 26, 2014 at Quality Inn Bayside, Parksville– 11:00am

Appendix 1: Island Invitational Cup reps to date and remaining matches

Division	Club	Coach	Game format	Remaining match
U13G	CVUSC	Stewart	4 teams - 2 rounds	
U14G	CVUSC	Patterson	no game required	
U15G	CRYSA	Garraway	2 teams- single game	
U16G	PRYSA	Liknes	no game required	
U17G	CVUSC	Jasbec	no game required	
U18G	PRYSA	McDonald	4 teams - 2 rounds	
U13B	CRYSA	Hall	5 teams - 3 rounds	Jan 26 – CRYSA U13B at CVUSC U13B
U13B	CVUSC	von Schilling	5 teams - 3 rounds	Jan 26 - CRYSA U13B at CVUSC U13B
U14B	PRYSA	Poelen	3 teams - 2 rounds	
U15B	CRYSA	Lindenbach	2 teams- single game	Feb 23- HCFC U15B at CRYSA U15B
U15B	HCFC	Bessegheur	2 teams- single game	Feb 23- HCFC U15B at CRYSA U15B
U18B	OYSS	Roberts	3 teams - 2 rounds	



Appendix 2:

Coaching Qualifications for 2014

In 2011, the Canadian Soccer Association announced that the previous “Community Coaching” education program (CCY, CCS) was being replaced. The new course for 11 aside soccer (U13 and up) is “Soccer for Life”. As a transition until 2013, CCY/CCS was still accepted, but this waiver has now ended.

For 2014, the minimum coaching education standard for coaching a team in Coastal Cup and Provincial Cup (A Cup and B Cup) will be “Soccer for Life”.

To take part in these cups in March and April 2014, it is MANDATORY that the team Head Coach must have completed either the new “Soccer for Life” course, or have a B-Licence qualification, such as “B-Pretest”.

All Head Coaches of teams hoping to play in 2014 Coastal or Provincial Cup must meet this requirement - otherwise their team will not be able to play. There are no “exemptions” available.

- Check www.bcsoccer.net web-site for information on coaching programs.
- Find a course at the site, or ask your club to arrange a “Soccer for Life” course.
- Prevent panic in March or your team being disappointed.

Coastal Cup Committee

Appendix 3: UISA league proposed year end Jamboree hosts for March 9

U12G at Comox (4-6 teams)

U12 B at Port Alberni (6-8 teams)

U13/15G at Mid Isle (7-9 teams, 2 fields)

U13/15B at Campbell River (7-9 teams, 2 fields)

U17/18G at HCFC (5-7 teams, 2 fields)

U17/18B ?????