



UPPER ISLAND SOCCER ASSOCIATION

UIA – EXECUTIVE MEETING

Monday, May 4, 2015

CVUSC clubhouse, Comox – 7:30 pm

Present: Kevin Cowie, Darrin McLeod, Sean Arbour, Carl Neibel (via phone), Mark Purcell, Brad Nixon (via Skype), Time Richards (via Skype)

Guests: Christine Carson, UIA Administrator

1) **Additions/Adoption of Agenda** - Add item i) change of signing authority and j) international student reminder to new business

MOTION: To accept the agenda as circulated & amended

Carl/Darrin

CARRIED

2) **Minutes of Previous Meeting April 13, 2015**

MOTION: To accept the April 13, 2015 minutes as circulated & amended.

Darrin/Mark

CARRIED

3) **Correspondence:**

Apr 13 – Pacific Sport Athletic Scholarship Information Sessions – forwarded to UIA minutes email list April 17

Apr 28 – from BCSA – Show Some Soccer Love Video contest– forwarded to clubs May 4

Apr 30 – from Women’s World Cup – Live Your Goals Festival - forwarded to UIA minutes email list May 4

4) **Old Business:**

a) **Meeting dates and locations** – see end of minutes. June meeting changed to June 1.

b) **Mini World Cup:** Christine, Brad and Kevin to attend on Saturday and man the Giant Jersey. Carl and Tim to go on Sunday.

5) **New Business:**

a) **Use of remote meeting software** -Board members have experience with Webex and Go To Meeting – Christine to price and compare both – try for June meeting.

b) **Board Member positions** **Mark** – Harassment, Registrar **Sean** - Secretary/Treasurer, Vice Chair **Kevin** – Chair, Discipline **Brad** – Risk Management **Carl** – Technical Director, Tier 3 Steering committee co-chair **Darrin** – VIPL Chair **Tim** -Tier 3 Steering committee co-chair **Harassment Officer** – female – request Shannon Myers to step in if needed. **Competitions:** ad hoc.

c) **Update board contacts** – **Action:** Christine to update detailed list to be shared with the board. Christine to update website.

d) **Conflict of interest** – persons in an executive position on a club board, must resign their club position within 60 days in order to take up a UIA board position. **Action:** Board members to send Christine a list of all their roles in BCSA – affiliated soccer so all can be aware of potential conflicts.

- e) **UISA swag handout – Action:** Christine to bring the few shirts and jackets we have on hand to MWC to share with new board members and to look for new stock of Navy Golf shirts and windbreakers.
- f) **Report from Riptide and Storm Steering committees – Riptide** – tryouts ongoing, U14 teams picked, and announcements soon. Good turnout at tryouts, including a number of players from Port Hardy and a good turnout from Powell River. Coaches chosen. Initial proposal for 10 month Riptide training program made to approx. 50 U14 families and well received. Proposal will now move forward with more detail on costing and implementation. **Carl** – Storm tryouts done, all teams picked. Process went well this year, with good participation from all clubs to supply evaluators. Team meetings soon and preparing parent information handouts. Planning for mid-season report cards for players and will be getting quarterly reports from Bill in 2015-16.
- g) **BCSA AGM - June 13/14** – Kevin to attend, Christine will not go this year. Proposed rules and regulations changes should be out within the next week. Discussion of potential issues that may be raised at the meeting.
- h) **Review of UISA Rules and Policies** Review is needed as its been a few years, and to respond to Powell River’s concerns about teams cancelling trips to PR for games this year. Need to look at Rules and Regulations for UISA league, Registration Manual and Sanctions. Integrate information in playing Tier 3 and house policy, youth to youth permits, interclub transfer, and associate membership documents. **Action:** Christine and Mark to revise registration manual. Christine and Kevin to revise UISA league rules and regulations, sanctions. Set meetings for week of May 19th.
- i) **Change of signing authority**

MOTION:

- To add Sean Arbour, Director, as authorized signer on all UISA bank accounts.**
- To remove Anna Cristante, Director, as authorized signer on all UISA bank accounts.**
- To maintain Kevin R. Cowie, Director, as authorized signer and account sponsor on all UISA bank accounts.**
- To maintain Darrin W. McLeod, Director, as authorized signer and account sponsor on all UISA bank accounts.**
- To maintain Christine E. Carson, Administrator, as authorized signer on all UISA bank accounts.**

Brad/Carl

CARRIED

- j) **International Student reminder:** Clubs are reminded that international exchange students cannot play BC Soccer-sanctioned soccer as they do not qualify for an International Transfer Certificate per FIFA rules – see Appendix 1 for FIFA/BCSA policy. **Action:** Christine to send reminder to all clubs.

- 6) **Treasurer’s Report:** as per the General Meeting April 25, 2015
- 7) **Registrar’s Report:** Spring registration due May 20 to UISA, June 1 to BCSA.
- 8) **Administrator’s Report:**

a) **League play:**

i. **BCSPL Update:** no update

ii. **VIPL Update:** Planning meeting in March gave rise to suggestion to improve governance and create a franchise-based steering committee. Darrin has created a first draft of the terms of reference, now with LISA for review and also getting feedback from others in UISA. **Discussion** – how to fairly weigh issues that split along UISA/LISA lines, reorganization of LISA franchises, scheduling adjustments.

iii. **Gold/UISA League Update:** Tier 3 steering committee working on rules and best practice guidelines for combined U12/U13 Super8 league in 2015-16. Discuss possible number of teams, team composition,

b) **Provincial Cup, Coastal and Island Cup play:**

Coastal A Cup started for Island teams with QF April 18/19 in Courtenay and Nanaimo – Riptide U14G, U16G, U15B and Storm U18G all played, with U16G and U18G advancing to the semi-finals April 25/26 and U18G Storm moving on again to win the finals on the Lower Mainland on May 3. In Coastal B cup, for SF play April 25/26 PR U14G and U18G played at home and HCFC U13B travelled to the Lower Mainland, with the U18G advancing to the finals May 3. Congratulations to all our teams!

9) **Technical Committee:** see Tier 3 above. Storm and member club TDs have been meeting, hope to add Riptide and member club TDs to the mix.

10) **Discipline/Officials:**

Kevin to check in with clubs on regional referee activity in last 1.5 years. Ran clinic in Nanaimo in March, has been to GYSA. **Discussion** - How to get new Tier 3 Super 8 rules to district refs and comfortably in place for Sept. – distribute to head refs at all clubs, young refs may need refresher course to implement well. May need ref meeting with UISA.

AOB:

MOTION: to adjourn meeting.

Darrin/Sean

CARRIED

Future Meeting Dates:

UISA Executive Meeting:

Monday, May 4, 2015 at CVUSC Clubhouse, Courtenay – 7:00pm

Monday, June 1, 2015 via remote link – 7:00pm

Monday, August 17, 2015 at CVUSC Clubhouse, Courtenay – 7:00pm

UISA General Meeting dates:

Saturday, August 29, 2015 at CVUSC Clubhouse, Courtenay – 12:30 pm

UISA Tier 3 Steering Committee meeting dates:

Saturday, August 29, 2015 at CVUSC Clubhouse, Courtenay – 11:00am

UISA Annual General Meeting date:

April 2016

Appendix 1: FIFA/BCSA International transfer procedures



INTERNATIONAL TRANSFER CERTIFICATE PROCEDURES

April 2015

INTRODUCTION

All players that wish to play organized soccer in Canada must be registered with Canada Soccer Association (by way of a Provincial Association's member). [FIFA's Regulations on the Status and Transfer of Players](#) state:

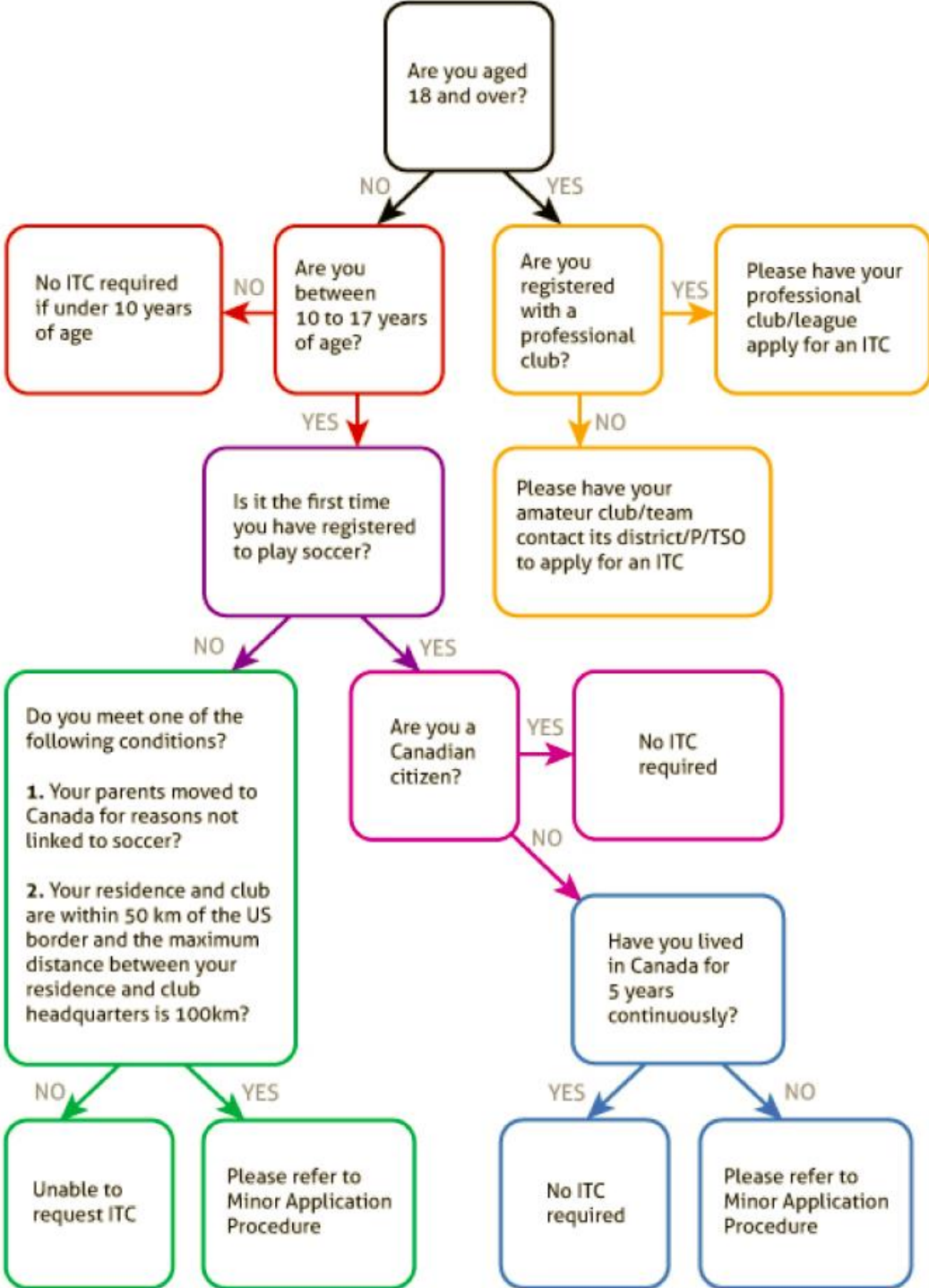
Players registered at one [National] Association may only be registered at a new [National] association once the latter has received an International Transfer Certificate (ITC) from the former [National] association. (Section 9)

The procedure for applying for a first registration of a minor according to art. 19 par. 3, or an international transfer involving a minor according to art. 19 par. 2, will be managed by TMS. (Annexe 2)

IS AN INTERNATIONAL TRANSFER CERTIFICATE (ITC) REQUIRED?

Please use the flow chart below to determine if an International Transfer Certificate (ITC) is require

International Transfer Certificates (ITC)



Source: [Canada Soccer website](#)

MINOR APPLICATION PROCEDURES

1. Complete the [International Transfer Application form](#). Included with the request, the following MANDATORY documents must be submitted by the player/parents in PDF format:
 - Proof of identity and nationality (i.e. passport) – player
 - Proof of identity and nationality (i.e. passport) – parents
 - Proof of birth date (birth certificate) - player
 - Employment contract – parents
 - Work permits – parents
 - Proof of residence (i.e. proof of home ownership, rental agreement) – player and parents
 - FOR 50KM RULE ONLY:
 - Proof of distance (i.e... Google maps showing location club/residence)
 - Parental authorisation
2. Submit the International Transfer Application to Lori D'Andrea via one of the following:
Email: loridandrea@bcsoccer.net
Fax: 604.299.9610.
Mail: 250 – 3410 Lougheed Hwy, Vancouver, BC, V5M 2A4

Payment for fees can be made via:

- Credit Card (Visa or Mastercard)
- Cheque (made payable to " BC Soccer Association")
- Debit (in person at BC Soccer office located at 250 – 3410 Lougheed Hwy, Vancouver, BC, V5M 2A4)

Upon receipt of the completed International Transfer Application and payment:

3. The application and documentation will be submitted to Canada Soccer Association (CSA) by BC Soccer on behalf of the applicant.
4. CSA will submit the application and documentation to FIFA's Transfer Matching System (TMS) for review by FIFA's Player Status Committee. Only FIFA's Player Status Committee² can approve requests for the international transfers of minors.
5. BC Soccer will provide the ITC to the applicant upon receipt and/or follow up accordingly.

PLEASE BE ADVISED:

- Provisional Certificates for ITC applications of minors are only provided in cases where the player will be registering strictly as an amateur with an amateur club with no legal, financial or de facto links to a professional club.
- International Exchange students ARE NOT ELIGIBLE for an ITC or special request (therefore, are encouraged to participate in soccer at school and at community recreation centres)
- CSA DOES NOT communicate directly with District Associations, Clubs, players, or parents regarding ITC applications, questions, or status checks; they only communicate with the provincial body (BC Soccer).